



Website and Social Media Take Down Policy

The Wimbledon Society and its Museum publishes content about its areas of interest and local history online. Although every effort is made, prior to publishing, to identify and contact rights holders, it is possible that sometimes material published online may be in breach of copyright laws or contain sensitive personal data.

If you are a rights holder and are concerned that you have found content on our Website or Social Media for which you have not given permission, or that is not covered by a limitation or exception in national law, please contact us in writing stating the following:

- Your contact details.
- Full details about the content so it can be clearly identified
- The full URL (webpage link) where you found the content.
- Clear evidence that you are the rights holder and a statement that you are the rights holder or are an authorised representative.

This information should be sent to: info@wimbledonsociety.org.uk

Notice and Takedown procedure

When the Society receives such a notification, the 'Notice and Takedown' process is then activated as follows:

- The Society will acknowledge receipt of your complaint in writing, generally by email and will investigate the complaint and usually respond within ten working days.
- If the complaint is deemed valid the content will be temporarily removed from the website or social media pending an agreed solution.
- The Society will endeavour to resolve the issue swiftly and amicably and to the satisfaction of both parties, by either reinstating the content, changing the content or permanently removing the content
- If both parties are unable to agree a solution, the content will remain unavailable until a time when a resolution has been reached.

Date: 14th January 2022