Wimbledon Society

working for the future, protecting the past

Policy document	
Title	**Wimbledon Society** **Risk Management Policy**
Approved by	Trustee Board
Date approved	
Review date	

Introduction

Trustees of the Society consider they have identified the major risks to which the charitable company is exposed, and are satisfied that systems are in place to lessen these risks, including appropriate insurance.

The Trustees consider that having regard to the limited nature of the charity's operations, it is not necessary at present to adopt any particular formalised procedures.

Risk Management Process

A Risk Management Group has been established which meets regularly to review possible risks to the Society. The Chairman of the RMG maintains a Risk Register listing and evaluating the risks. The scoring method is given in the Risk Register spreadsheet. No major risks have been identified though the RMG continues to monitor ways in which their management can be improved and highlight any key risks to the Trustees.

The RMG also reviews the Society's annual insurance renewal which is a key component in mitigating the impact of risks.

Risks to the Wimbledon Museum

The Museum run by the Society occupies a space in the building owned by Wimbledon Village Hall Trust, which insures the building and carries out daily and weekly checks as required for the safety of the occupants of the building. A Fire Risk Assessment review is professionally undertaken on an annual basis and any recommendations are immediately acted upon.

The Museum has two representatives on the Risk Management Group

Accountability and responsibility

It is ultimately the responsibility of the Trustees, through the RMG, to identify, assess, manage and monitor risks in respect of the charity. The Risk Register also identifies where Society Officers have responsibilities for monitoring or acting on particular risks.